

FACT SHEET

2021-2022

CONTACTS

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SCHOOL ADDRESS

Louvain School of Management
International Office
Place des Doyens, 1
1348 - Louvain-la-Neuve
Belgium



EXCHANGE STUDENTS

IMPORTANT INFORMATION

APPLICATION DEADLINES

Nomination deadlines

As of 2020, we are using a new online platform to receive nominations. You will receive an automatic email inviting you to nominate your students when it opens.

Please nominate your students before:

- **April 20** for Term 1/Year
- **October 20** for Term 2/Year

Registration deadlines

- **May 15:** registration deadline for Term 1/Year Exchanges
- **November 15:** registration deadline for Term 2/Year Exchanges

Required documents

Students will be invited to register on our online platform. Complete instructions will be provided once you nominate them.

Students can already prepare the following documents:

- Copy of passport (or identity card) where the nationality clearly appears
- Transcripts of records of all preceding years in higher education
- Three passport-sized color pictures with white background

An ECTS learning agreement signed by the student and the home academic coordinator will need to be provided after application is confirmed.

ACADEMIC CALENDAR 2021-2022

Term 1, 2020 (Fall) - 2 consecutive parts of 6-week intensive courses

Mandatory 'Orientation Day'	September 10, 2021
Official start	September 13, 2021
Discovery week	September 13 to 17, 2021
Last day to confirm registration to courses	September 17, 2021
Part 1 (week 1 > 8) incl. evaluation in week 8	September 13 to November 6, 2021
Part 2 (week 9 > 14)	November 9 to December 18, 2021
Exam schedule availability & registration period	As from mid-November 2021
Winter break	December 19, 2021 to January 2, 2022
Exam session	January 3 to 22, 2022
Transcript of Records availability	As from mid-February 2022

Term 2, 2021 (Spring) - 2 consecutive parts of 6-week intensive courses

Mandatory 'Orientation Day'	January 28, 2022
Official start	January 31, 2022
Last day to confirm registration to courses	February 4, 2022
Part 1 (week 1 > 7) incl. evaluation in week 7	January 31 to March 18, 2022
Part 2 (week 8 > 15) incl. Spring Break in weeks 10-11	March 21 to May 14, 2022
Spring Break	April 4 to April 18, 2022
Exam schedule availability & registration period	As from mid-March to end of March 2022
Study period break	May 15 to May 29, 2022
Exam session	May 30 to June 25, 2022
Transcript of Records availability	As from mid-July 2022

Resit Exam Session for Term 1 & 2

Exam schedule availability & registration period	As from beginning of July to mid-July 2022
Re-sit Exam session (Term 1 & 2)	August 16 to September 3, 2022
Adjusted Transcript of Records availability	As from mid-September 2022

AREAS OF STUDY AND COURSES

Master in
Management

OR

Master in
Business
Engineering

List of courses available on the website: uclouvain.be/en/faculties/lsm/incoming-exchange-student
& sent directly to exchange students by email

Course Workload	A course of 5 ECTS = 30 contact hours A normal workload = 30 ECTS (minimum required = 20 ECTS)																																							
Teaching languages	English: full track French: for a few courses																																							
UCLouvain Grading System	<p>Grades are given on a scale of 1-20, 10 being considered as the minimum passing grade.</p> <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <tr> <td>Grade</td> <td>20</td><td>19</td><td>18</td><td>17</td><td>16</td><td>15</td><td>14</td><td>13</td><td>12</td><td>11</td><td>10</td><td><10</td> </tr> <tr> <td>% students</td> <td>0.5</td><td>1.6</td><td>4.4</td><td>7.3</td><td>12.3</td><td>14.6</td><td>15.6</td><td>13.8</td><td>11.8</td><td>9.7</td><td>7.9</td><td>-</td> </tr> <tr> <td>ECTS Grade</td> <td colspan="3">A</td><td colspan="3">B</td><td colspan="2">C</td><td colspan="2">D</td><td>E</td><td>F</td> </tr> </table>	Grade	20	19	18	17	16	15	14	13	12	11	10	<10	% students	0.5	1.6	4.4	7.3	12.3	14.6	15.6	13.8	11.8	9.7	7.9	-	ECTS Grade	A			B			C		D		E	F
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ECTS Grade	A			B			C		D		E	F																												
French language courses	<p>French language courses at ILV (UCLouvain's language school) are FREE (if part of the student's programme) and available each semester (visit uclouvain.be/en/study/ilv/exchange-students).</p> <p>French language courses at CLL (private school on the LLN site) available two weeks before each semester and during the semester (visit cll.be).</p>																																							

ACCOMMODATION

CONTACT

UCLouvain Accommodation office
(« Service des Logements de l'UCL »)
Rue de la Gare 6 B-1348 Louvain-La-Neuve
uclouvain.be/en/study/accomodation

As from nomination, the student should look for an accommodation.
Finding an accommodation is the student's responsibility

Important info at:
uclouvain.be/en/study/accomodation/faq-frequently-asked-questions

Student accommodation on campus is available for every student. They are of two kinds:

- university housing
- private owners

We strongly advise students to book a room in advance if they want to take advantage of the UCLouvain Housing Service. Applications for a UCLouvain accommodation start in March until July 31 for the Fall term and until November 30 for the Spring term.

If the student prefers to look for housing by her/himself, she/he must plan to arrive **at least 2 weeks before the LSM Information Session**

Conditions & costs

For an entire academic year: lease from September 13 to July 14 (10 months).

For the first semester: lease from September 13 to January 30

For the second semester: lease from January 31 to July 14th

Rent ranges from € 240 to € 340 per month. A deposit is usually required.

VISA

CONTACT

The Belgian embassy or Belgian consulate in your country

For more information visit:
diplomatie.belgium.be/en/services/embassies_and_consulates

From non-European Union countries, **the ASP student visa is compulsory.** Chinese exchange students are exempt from the ASP procedure.

Once having received the complete registration package from the student, LSM International Office transfers the documents to the UCLouvain Office of the Registrar. As soon as the UCLouvain account is activated, the student will be able to download the document needed for Visa application (process will be provided to students in due times). This document has to be send to the Embassy/Consulate in order to apply for the visa.

More info on Visa procedures for studying in Belgium:

diplomatie.belgium.be/en/services/travel_to_belgium/studying_in_belgium

USEFUL INFORMATION

HEALTH INSURANCE

All students must have a copy of their health insurance certificate (European health card or proof of private insurance certificate)

STUDENTS ASSOCIATIONS

uclouvain.be/fr.etudier.associations-etudiantes

ESN

Buddy system, welcome service, trips and lots more

LSM Club

Brings together LSM students, develops activities in collaboration with companies and other student associations

CEMS Club

Promotes the interest of LSM and incoming CEMS students, facilitates the interaction with CEMS Corporate Partners

Libraries

Sports

STUDENT SERVICES

Wireless internet connection
Student email address
Computer facilities

Social, psychological and health support
uclouvain.be/fr/etudier/aide

University restaurant

LIVING COSTS

uclouvain.be/en/study/alimentation-et-vie-courante