

KEDGE
BUSINESS SCHOOL

INTERNATIONAL STUDENT
OFFICE

2020-2021



FACT SHEET

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[@kedgebs](https://www.instagram.com/kedgebs)

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DIRECTOR OF INTERNATIONAL OPERATIONS & RELATIONS

Ms TASHINA GIRAUD

tashina.giraud@kedgebs.com

01 - Practical information

BORDEAUX, MARSEILLE & TOULON CAMPUSES



Mailing address

680 cours de la Libération
33405 Talence Cedex (FR)

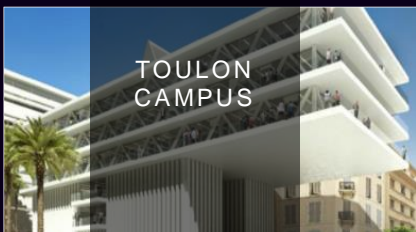
Tel.: + 33(0) 556 845 555



Mailing address

Rue Antoine Bourdelle
Domaine de Luminy
BP 921
13288 Marseille Cedex 9 (FR)

Tel.: + 33(0) 491 827 800



Mailing address

Campus de la Grande Tourrache,
450 Avenue François Arago CS
90262
83078 Toulon Cedex 9 (FR)

Tel.: + 33(0) 494 918 262

If you wish to visit our
campuses, feel free to
contact :

BORDEAUX

Laure DEBUISSON

laure.debuisson@kedgebs.com

MARSEILLE

Corinne MARCELLI

corinne.marcelli@kedgebs.com

TOULON

Françoise JEGOU

francoise.jegou@kedgebs.com

ERASMUS CODE

F BORDEAU 57

INTERNATIONAL STUDENT
OFFICE WEBSITE

[https://student.kedge.edu/
exchange-programmes](https://student.kedge.edu/exchange-programmes)

02 - Contact information

INTERNATIONAL STUDENT OFFICE

CAMPUS MANAGERS

Ms ANNABELLE DUPONT-TIGNOL

Tel. +33 (0) 556 845 599

annabelle.dupont@kedgebs.com

OFFICE IN BORDEAUX

Ms FREDERIQUE FERRET - MARY

Tel. +33 (0) 491 827 927

frederique.ferret-marry@kedgebs.com

OFFICE IN MARSEILLE

AREAS

COORDINATORS

USA

Ms Maurine ALANORE

Tel. +33 (0) 556 846 317

OFFICE IN BORDEAUX

Eastern & Southern
Europe

Ms Corinne MARCELLI

Tel. +33 (0) 491 827 908

OFFICE IN MARSEILLE

Northern Europe

Ms Françoise JEGOU

Tel. +33 (0) 494 918 262

OFFICE IN TOULON

Canada & Western
Europe

Ms Nataliia LECLERCQ

Tel. +33 (0) 491 827 978

OFFICE IN MARSEILLE

Africa, Middle East &
Latin America

Ms Isabelle CONRAD

Tel. +33 (0) 556 846 314

OFFICE IN BORDEAUX

Oceania & Asia
(except China)

Ms Anne-Claire LAURET

Tel. +33 (0) 486 949 638

OFFICE IN MARSEILLE

China

Ms Sophie de SAINT AUBERT

Tel. +33 (0) 556 845 586

OFFICE IN BORDEAUX

Mr Pierre PETROSINO

Tel. +33 (0) 491 827 949

OFFICE IN MARSEILLE

If you have any questions about our outgoing students please contact:

outgoing@kedgebs.com

If you have any questions about your students coming to KEDGE please contact:

incoming@kedgebs.com

OTHER CONTACTS

International project manager

Ms Isabelle MORENO

Tel. +33(0) 556 842 251

OFFICE IN BORDEAUX

International coordinator in charge of events

Ms Lucie LANNEREE

TEL. +33 (0) 556 844 217

OFFICE IN BORDEAUX

Assistant International coordinators

Ms Julia CHAOUI

Tel. +33 (0) 491 827 324

OFFICE IN MARSEILLE

Mr Brendan KNOWLSON

Tel. +33 (0) 556 845 504

OFFICE IN BORDEAUX





INTERNATIONAL DEVELOPMENT DEPARTMENT

Ms Laure DEBUISSON

Project Manager / Office in Bordeaux
Tel. +33 (0) 556 846 346
laure.debuissou@kedgebs.com

Ms Gabriela SEIJAS ARCE

Latin America
Key Project Manager / Office in Bordeaux
Tel. +33 (0) 556 842 290
gabriela.seijas@kedgebs.com

Ms Florence MOREL

Europe
Key Project Manager / Office in Marseille
Tel. +33 (0) 556 845 586
florence.morel@kedgebs.com

Mr Thierry PROVIN

Middle East - Africa
Key Project Manager / Office in Marseille
Tel. +33 (0) 491 827 735
thierry.provin@kedgebs.com

Mr Bruno CAMUS

North America
Key Project Manager / Office in Marseille
Tel. +33 (0) 491 827 777
bruno.camus@kedgebs.com

SHORT TERM PROGRAMMES

Ms Jessica CHOQUET

Manager – International Projects & Development
Office in Marseille
Tel. +33 (0) 491 827 777 jessica.choquet@kedgebs.com

Ms Carla GODOY / Ms Le YANG

Coordinator / Office in Bordeaux
Tel. +33 (0) 556 846 339 / Mob.+33 (0) 680 512 682
short-terms-bordeaux@kedgebs.com

Ms Catherine ROSSINES

Coordinator / Office in Marseille
Tel. +33 (0) 491 827 904 short-terms@kedgebs.com

03 - Important procedures

NOMINATION PROCEDURE

- Students must be nominated on the following website:
<https://nominations.kedgebs.com/>
- KEDGE will send to each Partner Institution their personal login and password to access the nomination website.

APPLICATION PROCEDURE

Once nominated by their Home Institution, applicants to KEDGE will automatically receive an email with instructions on how to access the application form:
<https://exchange.kedgebs.com/>

Students will have to upload the following required documents:

- Copy of passport (non-EU and EU students) or national identity card (EU students only) valid for the whole length of their stay.
- Proof of their academic level (document provided by KEDGE and filled out by the Home Institution).
- Proof of their English level (document provided by KEDGE and filled out by the Home Institution) or TOEFL score copy (minimum 79 IBT or 550), or IELTS score copy (minimum 6.0) or TOEIC score copy (minimum 785).
- For students wishing to take French-taught courses: proof of their French level (document provided by KEDGE and filled out by the Home Institution).

HEALTH INSURANCE

Once students have been accepted, they will have to submit the required health insurance certificate depending on their situation:

- **European or Swiss students:** copy of their European Health Insurance Card. Students from the E.U. not holding a European Health Insurance card must register with the French national health insurance.
- **Non-European students** registered at KEDGE for **less than 3 months:** proof of private health insurance covering them for medical expenses for the totality of their stay.
- **Non-European students** registered at KEDGE for **more than 3 months:** it is **COMPULSORY BY LAW** for these students to register for the French National Health Insurance (Sécurité Sociale). They will have to register with the CPAM (Caisse Primaire d'Assurance Maladie) on <https://etudiant-etranger.ameli.fr/#/> after their arrival in France. The registration is free and students will be covered from their first day of registration at KEDGE. More details about the registration process will be given during the orientation session.
- **Students from Québec:** copy of the SE-401-Q-106 form

ACCEPTANCE LETTERS

Acceptance letters will be sent only to students applying for a French student visa.

No acceptance letter will be delivered to students not needing a visa unless requested.

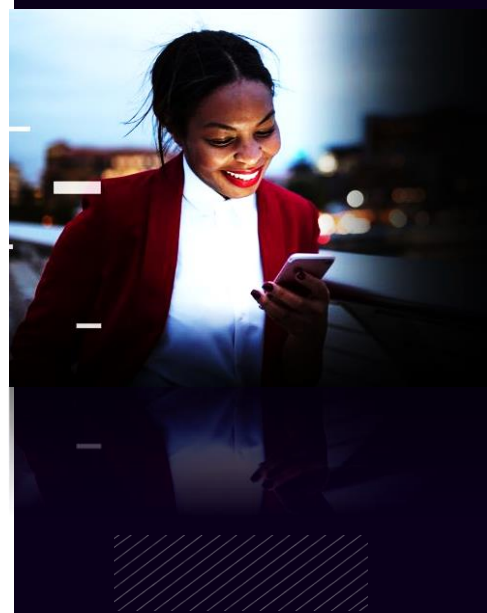
FALL 2020

Nomination deadline	April 15 th
Application deadline	May 15 th
Orientation session	September
Semester dates	September-December

SPRING 2021

Nomination deadline	September 30 th
Application deadline	October 15 th
Orientation session	January
Semester dates	January - May

Definitive dates will be confirmed soon.



04 - Academic Programme Information

OVERVIEW OF ACADEMIC PROGRAMMES

These programmes are offered to exchange students in Marseille, Bordeaux and Toulon according to students' academic level whilst at KEDGE.

MARSEILLE CAMPUS		MANAGEMENT COURSES			
		kedge bachelor - professionnal bachelor	international bachelor of business administration- ibba	programme grande ecole "master in management" - 1 st year level courses	Programme grande ecole "master in management"- 2 nd year level courses
2 nd YEAR BACHELOR STUDENT	FALL & SPRING	ENGLISH OR FRENCH			
3 rd YEAR BACHELOR STUDENT	FALL & SPRING		ENGLISH OR FRENCH		
4 th YEAR BACHELOR STUDENT	FALL & SPRING		ENGLISH OR FRENCH	ENGLISH OR FRENCH	
1 st YEAR MASTER STUDENT	FALL & SPRING				ENGLISH OR FRENCH
2 ND YEAR MASTER STUDENT	FALL & SPRING				ENGLISH OR FRENCH

MARSEILLE CAMPUS		KEDGE DESIGN SCHOOL *				
		UNDERGRADUATE			GRADUATE	
		1st year courses	2 nd year courses	3 rd year courses	Master 1 st year courses	Msc innovation & design thinking - master 2 nd year
2 nd YEAR BACHELOR STUDENT	FALL & SPRING	FRENCH	FRENCH			
3 rd YEAR BACHELOR STUDENT	FALL & SPRING			**ENGLISH OR FRENCH	FRENCH	
4 th YEAR BACHELOR STUDENT	FALL & SPRING			FRENCH	FRENCH	**ENGLISH OR FRENCH
1 st YEAR MASTER STUDENT	FALL & SPRING				FRENCH	**ENGLISH OR FRENCH
2 nd YEAR MASTER STUDENT	FALL & SPRING					**ENGLISH OR FRENCH

BORDEAUX CAMPUS		MANAGEMENT COURSES		
		Kedge bachelor - professionnall bachelor	Programme grande ecole "master in management" - 1 st year level courses	Programme grande ecole "master in management"- 2 nd year level courses
2 nd YEAR BACHELOR STUDENT	FALL	ENGLISH OR FRENCH		
	SPRING	ENGLISH		
3 rd YEAR BACHELOR STUDENT	FALL & SPRING		ENGLISH OR FRENCH	
4 th YEAR BACHELOR STUDENT	FALL & SPRING		ENGLISH OR FRENCH	ENGLISH OR FRENCH
1 st YEAR MASTER STUDENT	FALL & SPRING			ENGLISH OR FRENCH

TOULON CAMPUS		INGENIEUR D'AFFAIRES		
		UNDERGRADUATE	GRADUATE	
		3 rd year courses	Master 1 st year courses	Master 2 nd year courses
2 nd YEAR BACHELOR STUDENT	FALL & SPRING	FRENCH		
3 rd YEAR BACHELOR STUDENT	FALL & SPRING	FRENCH	FRENCH	ENGLISH OR FRENCH
4 th YEAR BACHELOR STUDENT	FALL & SPRING		FRENCH	ENGLISH OR FRENCH
1 st YEAR MASTER STUDENT	FALL & SPRING		FRENCH	ENGLISH OR FRENCH
2 nd YEAR MASTER STUDENT	FALL & SPRING			ENGLISH OR FRENCH

* Attention: only open to students with an educational background in Design

** Attention: the number of credits offered in this language is less than 30ECTSAND only for the spring semester

05 - Other information

VISA

European Students	No visa required
Non- European Students	Apply for a French student visa at Campus France for the following countries: Algeria, Argentina, Benin, Brazil, Burkina Faso, Burundi, Cameroon, Chile, China, Colombia, Comoros, Congo Brazzaville, Ivory Cost, Djibouti, Egypt, Gabon, Guinea, Haiti, India, Indonesia, Iran, Japan, Kuwait, Lebanon, Madagascar, Mali, Mauritania, Morocco, Mexico, Peru, Republic of the Democratic Congo, Russia, Senegal, Singapore, Taiwan, Togo, Tunisia, Turkey, Vietnam
Other non – European countries	Contact the closest French Consulate or Embassy.

https://france-visas.gouv.fr/en_US/web/france-visas



Feel free to contact us if you need any further information !

INTERNATIONAL STUDENTS



Our students' associations: Interact (Marseille), Melting Potes (Bordeaux) and Welcome (Toulon) support the International Student Office with the integration of International students at KEDGE throughout the year by organising various events and providing support to incoming Students. International Students will be contacted before their arrival at KEDGE.

PICK-UP ASSISTANCE & SUPPORT UPON ARRIVAL

BORDEAUX CAMPUS	MARSEILLE CAMPUS	TOULON CAMPUS
Available from Bordeaux-Mérignac Airport or Bordeaux-St Jean train station.	Available from the Marseille Saint-Charles train station (downtown). From the airport: bus shuttle costs 8,30€.	Available from Toulon train station (downtown) or Toulon-Hyères airport.

ACCOMMODATION



It is strongly recommended to book accommodations **before** arrival.

The Housing service of KEDGE Business School is available on a single platform: <https://kedge.studapart.com/en/>

Students will find housing offers from private landlords, real estate agencies and student residences. A multilingual team is available 6 days a week to help find and book accommodation.

Students who already have a KEDGE email address can sign up using their KEDGE email address and the password of their choice.

Students who do not have a KEDGE email address yet, can create an account with their personal email and validate with the enrolment key: **HOUSINGKEDGE**

The school does not own dormitories on the Bordeaux campus, however we have some on-campus residences on the Marseille and Toulon campuses. Please note that we cannot guarantee that all international students will be living on-campus.

HOUSING SUPPORT CONTACT

BORDEAUX CAMPUS :	logementbordeaux@kedgebs.com / +33 (0) 556 846 326
MARSEILLE CAMPUS :	logementmarseille@kedgebs.com / +33 (0) 491 827 314
TOULON CAMPUS :	francoise.jegou@kedgebs.com / +33 (0) 494 918 262

ESTIMATED EXPENSES (€)

Monthly fees			
	BORDEAUX	MARSEILLE	TOULON
ACCOMMODATION	350 € to 750 € depending on location, size and length of the stay	380€ to 700€ depending on location, size and length of the stay	350€ to 700€ depending on location, size and length of the stay
FOOD	200 €	200 €	200 €
PUBLIC TRANSPORTATION	30 € www.infotbm.com	25 € www.rtm.fr	25 € www.reseaumistral.com

One-time fees upon arrival			
	BORDEAUX	MARSEILLE	TOULON
OFII registration (for the students holding a visa with the mention : CESEDA R311-3)	Approx. 60€		
International Students Association	20 €	Free of charges	Free of charges

MISCELLANEOUS

- Information about studying and living in France:
 - www.campusfrance.org/en
 - www.diplomatie.gouv.fr/en
- Practical Information for International students:
 - <https://student.kedge.edu/student-services/prepare-my-studies-abroad/practical-information>
- Tourist information
 - Bordeaux and surrounding area:
 - <https://www.bordeaux-tourism.co.uk/>
 - Marseille and surrounding area:
 - www.marseille-tourisme.com/en/
 - www.visitprovence.com/en
 - Toulon and surrounding area:
 - <http://toulontourisme.com/en/>
- KEDGE Business School International Students Facebook groups:
 - [Bordeaux](#)
 - [Marseille](#)



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BORDEAUX

D★KAR

MARSEILLE

PARIS

TOULON

SHANGHA!

SUZAOU

